



Proposal to Teach a Course in Maymester 2010

1. Must be submitted to Committee on Faculty by Monday, November 30, 2009
2. Department must approve course to be appropriate for compressed format
3. Department must include rationale if requesting exceptions to general guidelines
4. E-mail submission is acceptable with electronic signature

To be completed by faculty member:

Name: _____

Department: _____

Course Number and Name: _____

Signature: _____

Date: _____

To be completed by department chair:

This course is approved by the department as appropriate to be taught in the compressed format of Maymester. Consideration has been given to issues including:

1. Can students put in as many hours outside class each day during Maymester as they would for this class in one week of a normal semester?
2. Will exams, homework, projects, and writing assignments need to be adjusted, or can they be accomplished as usual?
3. Will the reduced “soak time” affect the ability of students to get full benefit from the course?

If exceptions to the general guidelines will be requested, a rationale is attached.

Signature: _____

Date: _____